



St Ursula's Convent School

A Humanities College and Teaching School

HOMEWORK POLICY

Policy reviewed by:

**HEADTEACHER
SLT**

Reviewed	Agreed by Headteacher / SLT	Next review
November 2017	November 2017	November 2018
November 2018	January 2019	January 2020

Homework Policy

At St Ursula's Convent School we seek to ensure that every pupil achieves her full potential academically. Regular homework is an essential element in this process.

Principles

1. Pupils are expected to spend the following amount of time on each subject per homework:

Year 7	30 mins
Year 8	35/40 mins
Year 9	45 mins
Year 10 & 11	60 mins

2. The homework should be differentiated in order to stretch and challenge all students and cater for all abilities.
3. The completion of homework and the quality of work produced should be closely monitored by the subject teacher.

Practice

1. At the beginning of each school year every pupil is given a homework timetable which is entered into their journal.
2. Homework is set in most subjects and staff members are expected to adhere to the homework timetables.
3. Various types of homework task (writing, learning, research etc.) may be set to reflect and support the nature of the work being done in class.
4. Homework should be completed on the night stated on the homework timetable and handed in as requested by the subject teacher. Pieces of work that extend across more than one homework should be monitored by the subject teacher. Pupils should follow the Green Pen Policy, found in pupil journals, for all of the homework tasks that they complete.
5. Teachers are asked to write the homework title on an IWB or whiteboard and allow sufficient time for pupils to record this in their journals. Teachers are then asked to record all homework tasks on SMHW (Show My Homework) providing a more detailed explanation. Parents will also have access to the tasks on SMHW. When homework is not set 'None Set' should be recorded in journals, explaining the reason for this.
6. If a pupil submits work that is not commensurate with their ability, or if they fail to produce homework without good reason, prompt action should be taken in accordance with the Behaviour Management Policy. This document is available on the school website and is also in pupil journals.
7. Written work should be marked and returned to pupils within 2 weeks, according to the School Marking Policy. Department marking policies should state the way in which different tasks are to be marked. Teachers must also follow the Literacy and Marking Presentation Code as laid out in the Staff Handbook.
8. Students with special educational needs may be given a modified homework timetable if this is identified as necessary by the SEND Department.