



# St Ursula's Convent School

## A Humanities College and Teaching School

Crooms Hill, Greenwich, London, SE10 8HN

T: (0)20 8858 4613 F: (0)208 269 0237 E: admin@stursulas.com W: www.stursulas.com

Headteacher: Mrs Catrina Hamilton NPQH, Bed.Hons, Accredited SENCO

Monday 16<sup>th</sup> March 2020

Dear Parent / Carer

### **Updated information regarding Coronavirus and School**

For all information regarding **Coronavirus Update** please look at the School website each day, under the News section - [www.stursulas.com/news/coronavirus-update/](http://www.stursulas.com/news/coronavirus-update/) until further notice.

**Until we are given further Government instruction, the School remains open.**

In order to keep all members of our School community safe and following instruction from the Government, we have carried out a risk assessment and are taking the following actions:

- After School clubs and Masterclasses are suspended.
- All Saturday and Easter revision classes are suspended.
- Enrichment Day and day trips are cancelled.
- All Assemblies are cancelled.
- All Parents Evenings and Parent Review meetings are cancelled.
- If you are planning / have been asked to visit the School site for an individual meeting with a member of staff from now on, this will now be conducted by telephone.
- Lunches will be staggered in order to reduce the number of girls sitting together
- Hand sanitisers and soaps in the toilets / around the school will continue to be refilled as required.
- Cleaning the school remains extra vigilant, with particular emphasis on key areas i.e. door handles.

If you have any concerns about your daughter's health, please contact your health provider about your daughter's attendance at school.

**Please note that we will be dismissing the girls 5 minutes early today at 3.05pm in order to hold an important meeting to update staff.**

Thank you for your cooperation and support.

Yours sincerely

*Catrina Hamilton*

**Catrina Hamilton  
Headteacher**

