



# St Ursula's Convent School

## A Humanities College and Teaching School

### IT MANAGER

<b>Grade</b>	SO1 scale point 23-25
<b>Hours</b>	35 hours per week
<b>Weeks</b>	52 weeks per annum
<b>Salary</b>	£29,766 - £30,711
<b>Start</b>	As soon as possible
<b>Contract</b>	Permanent

We are seeking to appoint an enthusiastic, innovative, successful and hardworking IT Manager. The successful candidate will have outstanding technical expertise in the field of IT with the ability to ensure the best possible outcomes are achieved for all pupils and staff at St Ursula's.

The successful applicant will:

- Have excellent IT and organisational skills
- Be able to communicate effectively, both written and orally
- Have working knowledge and understanding of current IT developments and how these can enhance the IT provision in educational establishments

#### **What we can offer you:**

- Constant feedback outlines that the school is welcoming, friendly and supportive.
- Opportunities and encouragement to develop both personally and professionally.
- You can ensure that your well-being is a high priority.

#### **St Ursula's Convent School is an outstanding school where:**

- Students are ambitious and aspire to be the very best
- All staff have exceptionally high standards and expectations
- Senior Leaders and all teachers are passionate about making a difference
- Governors are strongly supportive of the school.

St Ursula's is an outstanding, highly oversubscribed Catholic girl's school with a reputation for excellence. (Ofsted 2015, 2010 & 2007). As a Teaching School, we are strongly committed to the ongoing professional development of all staff. We are committed to safeguarding and protecting the wellbeing of children and young people and expect all staff to share this commitment. An enhanced DBS is required for all successful applicants.

Full details including a support staff application form can be found on the school website [www.stursulas.com](http://www.stursulas.com)  
Completed application and / or any enquires should be sent to Diane Williams, School Business Manager  
[dwilliams@stursulas.com](mailto:dwilliams@stursulas.com)

**Closing date for receipt of applications Friday 17<sup>th</sup> July 2020 at midday**  
**Suitable candidates may be interviewed before the closing date**

