



St Ursula's Convent School

A Humanities College and Teaching School

Food Technology Technician

Hours:	Term Time only 39 weeks (inc inset) /3 days a week or 5 half days (negotiable)
Grade:	Scale 2
Contract:	Permanent
Salary FTE	£24,012 p.a full time
Pro Rata Salary	Based on 18 hours per week £10,516 pa or 21 hours per week £12,265
Start date	ASAP

St Ursula's Convent School is an outstanding Roman Catholic Secondary School with an excellent reputation.

We require a Food Technology Technician to join our friendly team. The successful candidate will be capable of working under pressure and will rise to the challenge of working in our busy office.

You will need to be competent in ICT and Microsoft Packages – Word, Excel (Publisher and Power Point desirable) You must also have good levels of literacy and numeracy. A working knowledge of SIMS would be beneficial. Accuracy, diplomacy and excellent communications skills are essential.

In return, the school can offer an excellent professional working environment.

St Ursula's is an outstanding, highly oversubscribed Catholic school with a reputation for excellence. We are strongly committed to the ongoing professional development of all staff. We are committed to safeguarding and protecting the wellbeing of children and young people and expect all staff to share this commitment. An enhanced DBS is required for all successful applicants. A fantastic location with excellent transport links including the DLR, Elizabeth line and main line railways.

Full details including our support staff application form can be found on the school website www.stursulas.com. Completed applications and / or any enquiries should be sent to recruitment@stursulas.com. Please note that we are only able to accept fully completed school application forms, stand-alone CVs will not be accepted.

Suitable candidates may be interviewed on receipt of successful application.

