



# St Ursula's Convent School

## A Humanities College and Teaching School

### School Librarian

<b>Grade</b>	Scale 5, point 12-15
<b>Hours</b>	35 hours per week
<b>Weeks</b>	Term time (including inset)+ 10 days (41 weeks)
<b>Salary</b>	£30,033-£31,440 <b>pro rata</b>
<b>Start</b>	Required September 2024
<b>Contract</b>	Permanent

St Ursula's are seeking to appoint a Librarian to manage our vibrant library, which is vital to the daily life of the school. The role includes promotion and appraisal of an effective learning resource and information service to support learning and teaching, aiming for a lifelong love of learning and reading for pleasure.

The successful applicant will:

- Have a passion for reading
- Have experience of working in a Library within an educational establishment or an Information Centre
- Be highly organised
- Be committed to excellence, self-motivated, demonstrating a positive approach with a "can do" attitude.
- Work well independently and also as a member of a team

#### **What we can offer you:**

- A welcoming, friendly, and supportive work environment
- Opportunities and encouragement to develop both personally and professionally
- A fantastic location with excellent transport links including the DLR, Elizabeth Line and mainline railways

At St Ursula's Convent School students are ambitious and aspire to be the very best; staff have exceptionally high standards and expectations; Senior Leaders and all teachers are passionate about making a difference; Governors are strongly supportive of the school.

St Ursula's Convent School is committed to safeguarding and protecting the well-being of children and young people and expects all staff to share this commitment. An enhanced DBS is required for all successful applicants.

Full details including a support staff application form can be found on the school website [www.stursulas.com](http://www.stursulas.com)

**Please note that we cannot accept stand alone CV's**

Completed applications and any enquiries should be sent to [recruitment@stursulas.com](mailto:recruitment@stursulas.com)

**Applicants may be interviewed if their application is considered suitable, and the school reserves the right to withdraw the position if an early appointment is made so, please apply at the earliest opportunity.**

